

Assistant F-Gas Public Affairs Europe (m/f/d)

Daikin Chemicals - Positively Innovative

Since 1933, Daikin Industries has been involved in the research and production of fluorochemicals, and is one of the world's foremost manufacturers of fluorochemical materials today. Daikin's unique expertise is essential to a variety of industrial fields: With world-class technology, we offer a wide range of high quality products with applications in automotive, semiconductors, health care, renewable energy, consumer cookware, wire and cable, textile and fabric treatment, paper and packaging, optics and displays, coatings and more.

Assignment

Assistance and coordination in public affairs activities at Daikin Chemical Europe (DCE) with a focus on F-Gas.

Main Responsibilities

- Have and keep up-to-date with an overall vision and understanding of European relevant regulation landscape and its trends with regard to Daikin existing or under-development products.
- In particular: Be well informed about the current EU regulatory processes with a focus on the EU
- F-gas Regulation
- Assist the Manager F-gas Public Affairs with preparing internal discussions about F-gas related topics
- Participate in DCE internal meetings and act as an interface between the F-gas Department and the Public Affairs Department
- Support internal F-gas related projects by participating in meetings with customers, associations, governmental bodies and other stakeholders, preparing the presentation material, taking the minutes and following up the actions
- Organise the Daikin group (Chemicals & Air-conditioning) internal monthly advocacy meeting, take minutes and follow-up the actions
- Attend meetings or calls of EU industry associations where DCE is a member, including business travels, mainly to Brussels
- Represent DCE in association working groups with a focus on F-gases, mainly PR and Illegal Trade of F-gases: take over actions independently after consulting with the Manager F-gas Public Affairs. These actions may include the development of PR material (commonly with the other association members), the organization of webinars/ seminars under the lead of the association's secretariat and commonly with the other association members, etc.
- Support with the preparation of regular calls with the Japanese HQ, take minutes and follow-up the actions
- Prepare reports for the Japanese HQ

Daikin Chemical Europe GmbH

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Your Skills

Education: Degree in public affairs, political science or communication

- Quick learner with the willingness to tackle complex subjects
- Background knowledge about EU regulatory procedures (is a definite plus)
- Interest in Daikin Chemicals' businesses, main market segments, rationale for fluoroproducts,
- mainly F-gases
- Excellent communication skills (both verbal and written)
- Good English verbal and written is a must
- Competency with Excel, Word and PowerPoint
- Ability to work in an intercultural environment
- Willingness to do business travels (e.g. to Brussels, to our factory in Frankfurt)
- Flexibility

Position:

- Report to: Manager F-Gas Public Affairs Europe
- Place of Work: Daikin Chemical Europe, Düsseldorf, Germany
- Working time: 37.5 hrs per week

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